

NOTES

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Form 19

(Rules 5-1 (1) and 23-2 (4))

[Style of Proceeding]

NOTICE OF CASE PLANNING CONFERENCE

[Rule 22-3 of the Supreme Court Civil Rules applies to all forms.]

A case planning conference has been set for this action:

[Check whichever one of the following boxes is correct and complete any required information.]

at the request of*[party(ies)]*.....

at the direction of the court

The case planning conference will be held at*[address of the registry in which the proceeding is being conducted]*..... at*[time of day]*..... on*[dd/mmm/yyyy]*..... .

This case planning conference has been set to consider:

[Check whichever one of the following boxes is correct and complete any required information.]

2

[in the case of a first case planning conference] the matters set out in the parties' respective case plan proposals

3

[in the case of a subsequent case planning conference]*[Using numbered paragraphs, set out a brief summary of the matters to be considered.]*.....

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Date:*[dd/mmm/yyyy]*.....

.....

Signature of filing party lawyer for filing party(ies)

.....*[type or print name]*.....

NOTES

Court forms are available at: www.ag.gov.bc.ca/courts/other/supreme/2010SupRules/info/index_civil.htm.

They can be completed online and filed electronically using Court Services Online:
www.courtservicesonline.gov.bc.ca.

They can also be printed and completed manually; or completed online, printed and filed.

File this form in the court registry and serve it on all parties of record.

1. The style of proceeding is the part at the top of the document that identifies your case within the court system. You will use the style of proceeding on every one of your documents, whether they are filed in the court registry or not. Insert the court number, the location of the registry (e.g., Vancouver), as it is part of your style of proceeding. Write in the names of the plaintiff and defendant in capital letters (not addresses) in the style of proceeding.
 2. The Case Plan Proposal is Form 20.
 3. List the matters that you want discussed at the CPC (e.g., the adjournment of the trial for 6 months; the failure of the defendant to produce the company's financial statements for 2009).
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